

Name  Date

Client

Task

Time	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
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Client

Task

Time	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
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|---------------------|--------------------------------------|--------------------------|-------------------|
| Billable Categories | Design                               | QA                       | Warranty          |
|                     | Site Architecture                    | Engineering              | Motion Production |
|                     | Production                           | System Administration    | Hosting/Domain    |
|                     | Advanced Web Production (javascript) | Admin/Project Management | DB design         |